



**Franklin City Council Agenda
June 26, 2023
Council Chambers
207 West Second Avenue
Franklin, Virginia 23851**

**7:00 P.M.
Regular Meeting**

**CALL TO ORDER. MAYOR BOBBY CUTCHINS
PLEASE TURN OFF CELL PHONES. MAYOR BOBBY CUTCHINS
PLEDGE OF ALLEGIANCE
CITIZEN'S TIME
AMENDMENTS TO AGENDA**

- 1. CONSENT AGENDA:**
 - A. Approval of June 5, 2023 and June 12, 2023 minutes

- 2. FINANCIAL MATTERS**
 - A. Budget Amendment 2023-21

- 3. OLD/ NEW BUSINESS:**
 - A. Literary Loan Public Hearing
 - a. Adoption of Resolution 2023-19
 - B. City Manager's Report

- 4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS**

- 5. ADJOURNMENT**

Closed Session City Council Meeting Minutes June 5, 2023

Call to order

The Franklin City Council held a Closed Session pursuant to Virginia Code Section 2.2-3711-A-1, for the purposed of interviewing a candidate for the Franklin City Public School Board, on June 5, 2023 at 6:00 p.m. in the City Council Chambers located at 207 West Second Avenue, Franklin, Virginia 23851.

Council Members in Attendance: Robert “Bobby” Cutchins, Mayor; Wynndolyn Copeland, Vice-Mayor; Councilman Linwood Johnson (6:08 P.M.); Councilwoman Jessica Banks; Councilman Mark Kitchen; Councilman Ray Smith.

Council Members not in Attendance: Councilman Gregory McLemore

Staff in Attendance: Amanda Jarratt, City Manager.

Councilman Mark Kitchen made a motion to go into Closed Session with a second from Vice-Mayor Wynndolyn Copeland.

The motion carried the vote 6-0

The vote was as follows:

Councilman Linwood Johnson	Absent
Vice-Mayor Wynndolyn Copeland	Aye
Councilman Mark Kitchen	Aye
Mayor Bobby Cutchins	Aye
Councilwoman Jessica Banks	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Absent

Mayor Bobby Cutchins affirmed the motion carried unanimously.

Motion Upon Returning to Open Session

Councilman Mark Kitchen move that the City of Franklin, Virginia City Council certify that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on June 5, 2023, meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (ii) no action was taken in closed meeting regarding the items discussed.

The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote 6-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Bobby Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Absent

Mayor Bobby Cutchins confirmed the motion carried the vote.

Adjournment

Vice-Mayor Wynndolyn Copeland made a motion to adjourn the June 5, 2023 City Council meeting with a second from Councilman Linwood Johnson.

The motion carried the vote 6-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Bobby Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Absent

Mayor Bobby Cutchins stated the meeting stands adjourned.

The June 5, 2023 City Council meeting was adjourned at 7:38 P.M.

Mayor

Clerk to City Council

Regular City Council Meeting Minutes June 12, 2023

Call to order

The Franklin City Council held a regular City Council meeting on June 12, 2023 at 7:00 p.m. in the City Council Chambers located at 207 West Second Avenue, Franklin, Virginia 23851.

Council Members in Attendance: Robert “Bobby” Cutchins, Mayor; Wynndolyn Copeland, Vice-Mayor; Councilman Linwood Johnson (7:06 P.M.); Councilwoman Jessica Banks; Councilman Mark Kitchen; Councilman Ray Smith; Councilman Gregory McLemore.

Council Members not in Attendance:

Staff in Attendance: Amanda Jarratt, City Manager; A’Risha Jones, Executive Assistant, recording minutes.

Other Staff in Attendance: Steve Patterson, Chief of Police; Vernie Francis; Chief of EMS; Carlee Gurskiy, Director of Community Development; Zach Wright, Director of Power & Light; Chad Edwards, Director of Public Works; Matthew Jezierski, Director of IT; Sarah Rexrode, Director of Social Services; Rachel Trollinger, Director of Finance.

Citizen’s Time

No one signed up for Citizen’s Time.

Amendments to Agenda

No amendments to agenda.

Consent Agenda:

- A. Approval of May 22, 2023 and June 5, 2023 Meeting Minutes

Mayor Bobby Cutchins asked if there were any corrections or additions for the May 22, 2023 meeting minutes. Mayor Bobby Cutchins entertained a motion to approve the May 22, 2023 meeting minutes as presented. Councilman Mark Kitchen made a motion to approve the May 22, 2023 meeting minutes with a second from Councilwoman Jessica Banks.

The motion carried the vote 6-0

The vote was as follows:

Councilman Linwood Johnson	Absent
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye

Mayor Bobby Cutchins **Aye**
Councilman Ray Smith **Aye**
Councilman Gregory McLemore **Absent**

Mayor Bobby Cutchins affirmed the motion carried.

June 5, 2023 meeting minutes were not voted on, will be placed on next agenda.

B. Introduction of New Employees

City Manager Amanda Jarratt called Ms. Carlee Gurskiy to come forward and introduce Community Developments new employees. Ms. Gurskiy introduced Ms. Eli Walker, Environmental Specialist, and Mr. Scott Miller, Deputy Code Official.

C. STAR Performer

City Manager Amanda Jarratt called Ms. Sarah Rexrode, Director of Social Services to come forward and present the STAR Performer. Ms. Rexrode stated that Ms. Rene Yarbrough was nominated as a STAR Performer by a colleague. Ms. Yarbrough is a tremendous asset for the agency, she is professional, very approachable, and down-to-earth for both DSS and the clients they serve. Ms. Yarbrough is patient and takes the time to find out what the clients need assistance with.

City Council thanked Ms. Yarbrough for her hard work and dedication.

Financial Matters:

A. Budget Amendment #2023-20

City Manager Amanda Jarratt called Ms. Rachel Trollinger, Director of Finance to come forward and present the Budget Amendment #2023-20. Ms. Trollinger stated be it resolved by the Council of the City of Franklin, Virginia that the 2022-2023 City Budget is hereby amended to

1. Reallocate appropriations within the General Fund for year-end spending; and
2. Recognize the School’s supplemental appropriation of State and Federal revenue and to appropriate for use; and
3. Recognize revenues related to donations to Tourism Department and Police Department and appropriate such revenue for designated use.

	2022-2023 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)				
100 GENERAL FUND #1				250 SCHOOL OPERATIONS #2			
EXPENDITURES				REVENUE			
100-4-31100-1101 Salaries and Wages - Regular	\$ 1,475,164	\$ 1,415,164	\$ (60,000)	250-3-33010-0234 Race to GED Grant	\$ 4,000	\$ 4,137	\$ 137
100-4-31100-1200 Salaries and Wages - Overtime	\$ 364,000	\$ 424,000	\$ 60,000	250-3-33010-0249 Continuing Education	\$ 97,471	\$ 127,471	\$ 30,000
100-4-31100-1300 Salaries and Wages - Part Time	\$ 65,236	\$ 39,236	\$ (26,000)	250-3-33010-0219 RIPE Grant	\$ 75,000	\$ 110,000	\$ 35,000
100-4-31100-6010 Police Supplies	\$ 64,481	\$ 90,481	\$ 26,000	250-3-33010-0273 NCLB Grant - Title III Part A	\$ 4,322	\$ 6,350	\$ 2,028
100-4-31130-1101 Salaries and Wages - Regular	\$ 391,831	\$ 275,831	\$ (116,000)			<u>\$ 67,165</u>	
100-4-31130-1200 Salaries and Wages - Overtime	\$ 45,000	\$ 161,000	\$ 116,000	EXPENDITURES			
		<u>\$ -</u>		250-4-60000-0234 Race to GED Grant	\$ 4,000	\$ 4,137	\$ 137
				250-4-60000-0249 Continuing Education	\$ 97,471	\$ 127,471	\$ 30,000
				250-4-60000-0019 RIPE Grant	\$ 75,000	\$ 110,000	\$ 35,000
				250-4-60000-0073 NCLB Grant - Title III Part A	\$ 4,322	\$ 6,350	\$ 2,028
						<u>\$ 67,165</u>	

		#3		
100 GENERAL FUND				
REVENUE				
100-3-18990-3016	Donations-Tourism	\$	-	\$ 250
100-3-18990-3040	Donations-Fireworks	\$	-	\$ 4,100
100-3-18990-3041	Donations-Police	\$	-	\$ 725
				\$ 5,075
 EXPENDITURES				
100-4-81600-5892	Festival and Events	\$	3,000	\$ 3,250
100-4-81600-6017	Independence Day Celebration	\$	2,000	\$ 6,100
100-4-31100-7300	National Night Out	\$	3,818	\$ 4,543
				\$ 5,075

Mayor Bobby Cutchins entertained a motion to approve Budget Amendment 2023-20. Councilman Linwood Johnson made a motion to approve Budget Amendment 2023-20 with a second from Councilman Mark Kitchen.

The motion carried the vote 6-1-0

The vote was as follows:

- Councilman Linwood Johnson** **Aye**
- Councilman Mark Kitchen** **Aye**
- Councilwoman Jessica Banks** **Aye**
- Vice-Mayor Wynndolyn Copeland** **Aye**
- Mayor Bobby Cutchins** **Aye**
- Councilman Ray Smith** **Aye**
- Councilman Gregory McLemore** **Abstained**

Mayor Bobby Cutchins affirmed the motion carried.

Old/New Business:

A. Franklin City School Board Ward 1 and Ward 3 Appointment

City Manager Amanda Jarratt stated that the terms for the Ward 1 and Ward 3 seats on the City of Franklin School Board are scheduled to end on June 30, 2023. The public notice was properly run in the Tidewater News and the public hearing was conducted on May 22nd. Interviews with four candidates were conducted on June 5, 2023. An individual must be nominated during the public hearing in order to be considered for a position on the Franklin City School Board. There would be two separate motions, one for Ward 1 and one for Ward 3 if Council chooses to do so.

Councilman Gregory McLemore made a motion to appoint Ms. Audrey Lee to Ward 1 with a second from Councilwoman Jessica Banks

The motion failed the vote 5-2

The vote was as follows:

- Councilman Linwood Johnson** **Nay**

Councilman Mark Kitchen	Nay
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Nay
Mayor Bobby Cutchins	Nay
Councilman Ray Smith	Nay
Councilman Gregory McLemore	Aye

Mayor Bobby Cutchins affirmed the motion did not carry.

Councilman Mark Kitchen made a motion to reappoint Mr. Robert Holt to Ward 1 with a second from Councilman Ray Smith.

The motion carried the vote 5-2

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Nay
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Bobby Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Nay

Mayor Bobby Cutchins affirmed the motion carried.

Councilman Gregory McLemore made a motion to appoint Ms. Lachanda Parker to Ward 3 with a second from Vice-Mayor Wynndolyn Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Bobby Cutchins	Aye

Councilman Ray Smith **Aye**

Councilman Gregory McLemore **Aye**

Mayor Bobby Cutchins affirmed the motion carried.

Council thanked everyone who was nominated and congratulated those who were appointed.

B. Juneteenth Update

City Manager Amanda Jarratt stated that Councilman Gregory McLemore will present the update on Juneteenth aka Virginia Mardi Gras. Councilman Gregory McLemore stated that it is scheduled for June 17th-19th, there will be lots of activities for everyone.

Mayor Bobby Cutchins asked when opening remarks will be. Councilman McLemore stated that will take place at Bon Secours during the wreath laying.

No further action taken at this time.

C. City Manager's Report

City Manager Amanda Jarratt stated that notice was sent out on social media today, there is a delay in the mailing of the utility bills, and the due date has been extended to June 29th. Isle of Wight County gave update on the lawsuit and the payback, initially it was stated that it would be over a four year period, the Board of Supervisors agreed to do a five year period. The Literary Loan was approved and the process to begin the closing is under way. The Franklin Police Department has partnered with local businesses to provide free painting of catalytic converters for residents of the City of Franklin. Painting them bright colors creates a visible deterrent against theft and alerts recyclers of possible theft.

General Updates

- Staff continues to work on the various capital projects approved by City Council.
 - The staff committee for the Armory Project consists of Chad Edwards, Sammara Green, and Lin Darden. Carlee Gurskiy will also be involved. Camp Community College and other community partners will offer feedback throughout the design process. Staff has now participated in three webinars with HUD about our grant award.
 - The staff committee for the courthouse renovation project will consist of Chief Steve Patterson, Chad Edwards, and Lin Darden. The judges, Clerk of Court, and Sherriff's Department in addition to other stakeholders will be consulted throughout the design process. Questionnaires are being completed by various stakeholders.
 - The staff committee met regarding Riverkwalk Park.
 - The kayak design is underway. Survey is complete for the kayak launch additional area. We will incorporate this into the site plans.
 - Kayaks launch design underway.
 - Flood study (no-rise study) underway. Not all bridge crossings requested from City are available. Awaiting completion of kayak launch to update.
 - At the moment we're currently awaiting the final site plan and kayak launch design before we can move forward with the Joint Permit Application for the VMRC and Corps permits. Once we have the final design in hand, we can prepare the required impacts mapping and update details relating to the VMRC

component of the application. It should take us around 2 weeks to finalize the application after the plans are received.

- With the ongoing lag in Corps review timeframes, I believe we're likely looking at anywhere from 60-90 days to obtain the permits following submittal.
- Staff continues to work with DHCD and Summit Engineering on the Laurel Street CDBG Grant. Client intake and income verifications have begun.
- Staff continues to meet with regional partners to discuss next steps on the regional radio system as well as violence and crime prevention.
- Attached is a flyer regarding a new program targeted at reducing thefts of catalytic converters.
- Staff continues to work with Court Services and out other locality partners for both short and long term solutions to the juvenile detention situation.
- The Literary Loan process continues with Franklin City Public Schools. A new contractor has been selected to assist the schools. The project estimates originally provided are not accurate and the project is estimated to cost an additional \$3million. We are working with the school system to phase the project and Davenport to develop a plan of finance. The Literary Loan was approved and we are working with our partners to complete the process.
- City Council held a retreat on March 2nd. The following topics were discussed and will be worked on by staff:
 - Food Trucks
 - A draft of updated regulations is being drafted by staff for review by the Planning Commission and Franklin City Council. An initial draft is schedule
 - Increased Code Enforcement
 - Staff is working on a demolition plan for the posted unsafe structures. We are putting a plan in place to prepare for high grass season. We are working with legal to draft updated ordinances for parking and vehicles.
 - Communication with Franklin City Public Schools
 - We held a joint meeting with Franklin City Public Schools on March 30th. Additional meetings are being scheduled to maintain communication.
 - Increased focus and investment in Public Safety
 - Additional positions are included in the FY24 budget. The updated radio system project is moving to Phase 2.
 - Historic District
 - Staff is reviewing the ordinance that is in place and providing a list of the individuals that need to be appoint. Staff is waiting on appointments from Franklin City Council.
 - Youth
 - Working on updated youth programming and additional partnerships.
 - The Virginia Foundation of Healthy Youth awarded the City of Franklin a grant to replace the antiquated equipment at the College Drive Park. The park will be built by City Employees on July 10th. There was no local match.
 - Special Tax Districts
 - Under discussion and research ongoing.
 - Camp Community College Partnerships
 - Under discussion.
 - Improved Communication with the Public through various means
 - A review of the PEG Channel and necessary equipment purchases are underway. Staff is working to update City Clips. Staff is researching other best practices. An Instagram page has been created.

Upcoming Community Events

- Every Wednesday Franklin Cruise In
- June 15th Third Thursday Concert Series Kick Off
- June 17th-19th – Juneteenth Cultural Festival aka Virginia Mardi Gras
- June 28th – Independence Day Celebration
- June 29th – Mayor Cup Blood Drive
- October 3rd – National Night Out
- December 1st – Holiday Parade
- December 2nd – Elf Parade & Holiday Market

Council/Staff Reports on Boards/Commissions:

No reports at this time.

Adjournment

Vice-Mayor Wynndolyn Copeland made a motion to adjourn the June 12, 2023 City Council meeting with a second from Councilman Gregory McLemore.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Bobby Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Bobby Cutchins stated the meeting stands adjourned.

The June 12, 2023 City Council meeting was adjourned at 7:23 P.M.

Mayor

Clerk to City Council

BUDGET AMENDMENT 2023-21

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2022-2023 City Budget is hereby amended to:

1. *reallocate appropriations within the General Fund for year-end spending;*
2. *recognize Mallinckrodt Opioid Settlement Funds received and appropriate for use;*
3. *recognize the Virginia Board of Education release of the Literary Fund loans for the Franklin High School and S.P. Morton Elementary schools roof projects and appropriate for use;*
4. *recognize additional Federal Emergency Management Performance Grant revenue and appropriate such revenue for use; and*
5. *recognize additional State funding for schools and appropriate for use.*

			2022-2023 BUDGET		AMENDED BUDGET	INCREASE (DECREASE)
	#1					
		100 GENERAL FUND				
		EXPENDITURES				
100-4-34100-1101		Salaries and Wages - Regular	\$ 207,163		\$ 117,163	\$ (90,000)
100-4-34100-2100		FICA	\$ 15,848		\$ 9,848	\$ (6,000)
100-4-34100-2210		Retirement - VRS	\$ 27,905		\$ 17,717	\$ (10,188)
100-4-34100-2300		Hospitalization/Medical Plans	\$ 35,747		\$ 16,747	\$ (19,000)
100-4-34100-2310		Health Savings Plan	\$ 600		\$ 650	\$ 50
100-4-34100-3160		Professional Services	\$ -		\$ 125,138	\$ 125,138
					<u>\$ -</u>	
	#2					
		100 GENERAL FUND				
		REVENUE				
100-3-18990-3014		Opioid Settlement Funds	\$ 22,723		\$ 23,550	\$ 827
					<u>\$ 827</u>	
		EXPENDITURES				
100-4-91500-5871		Opioid Settlement Funds	\$ 22,723		\$ 23,550	\$ 827
					<u>\$ 827</u>	
	#3					
		100 GENERAL FUND				
		REVENUE				
100-3-41040-0002		Loans from Literary Fund	\$ -		\$ 2,000,000	\$ 2,000,000
					<u>\$ 2,000,000</u>	
		EXPENDITURES				
100-4-93100-9261		Transfer to School Capital Project	\$ -		\$ 2,000,000	\$ 2,000,000
					<u>\$ 2,000,000</u>	
		251 EDUCATION CAPITAL				
		REVENUE				
251-3-41050-0100		Transfer from General Fund	\$ -		\$ 2,000,000	\$ 2,000,000
					<u>\$ 2,000,000</u>	
		EXPENDITURES				
251-4-61000-7205		SPM Roof Project	\$ -		\$ 1,000,000	\$ 1,000,000
251-4-61000-7501		FHS Roof Project	\$ -		\$ 1,000,000	\$ 1,000,000
					<u>\$ 2,000,000</u>	

		2022-2023		AMENDED		INCREASE
		BUDGET		BUDGET		(DECREASE)
#4						
100 GENERAL FUND						
REVENUE						
100-3-33010-0020	EMS Grant - LEMPG EOC Upgrade	\$ 16,595		\$ 49,414		\$ 32,819
						<u>\$ 32,819</u>
EXPENDITURES						
100-4-32100-8400	Capital Outlay	\$ 136,866		\$ 169,685		\$ 32,819
						<u>\$ 32,819</u>
#5						
250 SCHOOL OPERATIONS						
REVENUE						
250-3-24000-0201	State Sales Tax	\$ 1,693,629		\$ 2,084,229		\$ 390,600
250-3-24000-0202	State School Basic Aid	\$ 9,734,645		\$ 9,524,870		\$ (209,775)
250-3-24000-0230	VA Preschool Initiative Program	\$ 331,548		\$ 284,769		\$ (46,779)
						<u>\$ 134,046</u>
EXPENDITURES						
250-4-60000-0011	Technology	\$ 1,029,134		\$ 1,163,180		\$ 134,046
						<u>\$ 134,046</u>
252 SCHOOL CAFETERIA FUND						
REVENUE						
252-3-24000-1000	State School Food Match	\$ 15,593		\$ 30,762		\$ 15,169
						<u>\$ 15,169</u>
EXPENDITURES						
252-4-62000-2000	Food Costs	\$ 313,745		\$ 328,914		\$ 15,169
						<u>\$ 15,169</u>
254 SCHOOL TEXTBOOK FUND						
REVENUE						
254-3-41050-0250	Transfer from School Fund	\$ 70,992		\$ 91,368		\$ 20,376
						<u>\$ 20,376</u>
EXPENDITURES						
254-4-61000-7254	Instruction- Textbooks	\$ 71,007		\$ 91,383		\$ 20,376
						<u>\$ 20,376</u>

Certified copy of resolution adopted by Franklin City Council.

Clerk to the City Council

Charlottesville City	0.463%	0.463004630046300%	\$4,845.68
Chesapeake City	2.912%	2.912029120291200%	\$30,476.51
Chesterfield County	4.088%	4.088040880408800%	\$42,784.32
Clarke County	0.125%	0.125001250012500%	\$1,308.23
Colonial Heights City	0.283%	0.283002830028300%	\$2,961.83
Covington City	0.100%	0.100001000010000%	\$1,046.58
Craig County	0.070%	0.070000700007000%	\$732.61
Culpeper County	0.790%	0.790007900079001%	\$8,268.01
Cumberland County	0.100%	0.100001000010000%	\$1,046.58
Danville City	0.637%	0.637006370063701%	\$6,666.74
Dickenson County	0.948%	0.948009480094801%	\$9,921.61
Dinwiddie County	0.196%	0.196001960019600%	\$2,051.30
Emporia City	0.050%	0.050000500005000%	\$523.29
Essex County	0.101%	0.101001010010100%	\$1,057.05
Fairfax County	8.672%	8.672086720867210%	\$90,759.70
Fairfax City	0.269%	0.269002690026900%	\$2,815.31
Falls Church City	0.102%	0.102001020010200%	\$1,067.51
Fauquier County	1.210%	1.210012100121000%	\$12,663.66
Floyd County	0.182%	0.182001820018200%	\$1,904.78
Fluvanna County	0.194%	0.194001940019400%	\$2,030.37
Franklin County	0.954%	0.954009540095401%	\$9,984.40
Franklin City	0.079%	0.079000790007900%	\$826.80
Frederick County	1.277%	1.277012770127700%	\$13,364.87
Fredericksburg City	0.524%	0.524005240052400%	\$5,484.10
Galax City	0.139%	0.139001390013900%	\$1,454.75
Giles County	0.409%	0.409004090040900%	\$4,280.53
Gloucester County	0.424%	0.424004240042400%	\$4,437.51
Goochland County	0.225%	0.225002250022500%	\$2,354.81
Grayson County	0.224%	0.224002240022400%	\$2,344.35
Greene County	0.178%	0.178001780017800%	\$1,862.92
Greensville County	0.124%	0.124001240012400%	\$1,297.76
Halifax County	0.353%	0.353003530035300%	\$3,694.44
Hampton City	1.538%	1.538015380153800%	\$16,096.45
Hanover County	1.079%	1.079010790107900%	\$11,292.63



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION
P.O. BOX 2120
RICHMOND, VA 23218-2120

May 18, 2023

Dr. Carlton Carter
Division Superintendent
Franklin City Public Schools
207 W Second Avenue
Franklin, Virginia 23851-2100

Dear Dr. Carter:

I am pleased to inform you that the Virginia Board of Education, at its business meeting on May 11, 2023, approved the release of \$2,000,000 (\$1,000,000 for each loan) for loans from the Literary Fund to Franklin City for the Franklin High School and S.P. Morton Elementary School roofing projects. The Board approved both loans at an annual interest rate of 2.0 percent payable over 20 years.

I recommend you review the Board of Education's Literary Fund regulations. As stipulated in Section 8.6 of the regulations, an application which has been approved for release of loan funds must be bid within a two-month period (unless already under contract). You may view the Literary Fund regulations, guidelines, forms, and other pertinent information on the Literary Fund webpage at: [Literary Fund Loans | Virginia Department of Education](#). Included on this site is a guidelines document on qualifying uses of Literary Fund loans at: [Qualifying Uses of Literary Fund Loans](#).

Since you will be using these loan proceeds to reimburse yourself or repay another funding source for work already completed, please also review Section 8.5 of the Literary Fund regulations. Reimbursement requests should be submitted based on construction progress, but only after all other funds set aside for the project have been disbursed in full pursuant to Section 8.2. A Requisition for Advance from the Literary Fund in Excel format must be completed and is available at: [Literary Fund Loan Requisition File](#).

The requisition form should be sent to the Virginia Department of Education budget office at doeliteraryfund@doe.virginia.gov with supporting documentation (i.e., actual invoices or other evidence of bills paid) to justify the loan disbursement request. For an initial draw, along

with the requisition and supporting documentation, you must also submit a bond counsel opinion certified as to the validity of the Literary Fund loan. The local governing body and school board will then need to execute a note sent by the Virginia Department of the Treasury prior to any disbursements. When making your final draw request from the Literary Fund for the approved project, please make sure to select "yes" to Question 1 on the requisition. This response is necessary so action can be taken to convert your temporary loan to a permanent loan.

Please provide a copy of this letter as needed to Franklin City officials, as well as bond counsel and financial advisors representing the city. If you have any further questions, please contact doeliteraryfund@doe.virginia.gov.

Sincerely,



Kent C. Dickey, Deputy Superintendent
of Budget, Finance, and Operations

KCD:cle

- C: ✓ Mrs. Tracy Morrison, Director of Finance, Franklin City Public Schools
Mr. James Mahone, Public Finance Manager, Virginia Department of the Treasury
Ms. Tracey Edwards, Manager of Trust Accounting, Virginia Department of the Treasury
Mr. Vijay Ramnarain, Director of Support Services, Virginia Department of Education
Mr. Ed Lanza, Budget Director, Virginia Department of Education

Account Id	Account Description	Budget	VDOE June 2023	Increase (Decrease)
250-3-18990-1502	Rental Income	0.00	0.00	0.00
250-3-18990-1602	Special Fees Pupils	1,200.00	1,200.00	0.00
250-3-18990-1700	Rebates and Refunds	7,000.00	7,000.00	0.00
250-3-18990-1703	Insurance Adjustment	5,000.00	5,000.00	0.00
250-3-18990-1800	Donations and Special Gifts	20,000.00	20,000.00	0.00
250-3-18990-1801	Other Local/Misc Revenues	2,731.00	2,731.00	0.00
250-3-18990-1901	Obici Healthcare Grant	14,069.00	14,069.00	0.00
250-3-24000-0201	State Sales Tax	1,693,629.00	2,084,229.00	390,600.00
250-3-24000-0202	State School Basic Aid	9,734,645.00	9,524,870.00	-209,775.00
250-3-24000-0221	Va. Medical Asst. Program	5,000.00	5,000.00	0.00
250-3-24000-0230	Va Preschool Initiative Program	331,548.00	284,769.00	-46,779.00
250-3-24000-0231	School Improvements Title I	244,459.55	244,459.55	0.00
250-3-24000-0252	State Technology Funds	128,000.00	128,000.00	0.00
250-3-24000-0290	ARP Act Stipends	0.00	0.00	0.00
250-3-33010-0025	VISSTA	259,455.00	259,455.00	0.00
250-3-33010-0217	Adult Basic Education-Federal	24,908.00	24,908.00	0.00
250-3-33010-0219	R I P E Grant	75,000.00	75,000.00	0.00
250-3-33010-0224	Pre-School Grant VIB	44,089.00	44,089.00	0.00
250-3-33010-0225	Title VIB Special Education	923,160.00	923,160.00	0.00
250-3-33010-0230	Carl Perkins Grant	48,882.38	48,882.38	0.00
250-3-33010-0233	GAE State Grant	1,099.00	1,099.00	0.00
250-3-33010-0234	Race to GED Grant	4,000.00	4,000.00	0.00
250-3-33010-0242	Federal ROTC Funds	50,000.00	50,000.00	0.00
250-3-33010-0249	Continuing Education Support Grant	97,471.00	97,471.00	0.00
250-3-33010-0271	NCLB Grant - Title I	1,382,328.00	1,382,328.00	0.00
250-3-33010-0272	NCLB Grant - Title II A	175,117.00	175,117.00	0.00
250-3-33010-0273	NCLB Grant - Title III Part A	4,321.68	4,321.68	0.00
250-3-33010-0276	NCLB Grant - Title VI Rural Ed	54,163.00	54,163.00	0.00
250-3-33010-0277	Title IV Part A LEA	79,701.64	79,701.64	0.00
250-3-33010-0279	Recruitment and Retention Sup Grant	30,000.00	30,000.00	0.00
250-3-33010-0404	CARES Stream 4	904,862.00	904,862.00	0.00
250-3-33010-0405	CARES Act Stream 5	4,788,220.00	4,788,220.00	0.00
250-3-33010-0407	CARES Act Stream 6 - Driver Incentive	29,744.00	29,744.00	0.00
250-3-33010-0408	CSLFRF Grant	200,000.00	200,000.00	0.00
250-3-41050-0100	Funds From Local Government	4,330,237.00	4,330,237.00	0.00
250-3-41050-1000	Funds from Restricted Fund Balance	898,863.00	898,863.00	0.00
	School Fund Revenue Totals	26,592,903.25	26,726,949.25	134,046.00
252-3-18990-1700	Refunds and Rebates	0.00	0.00	0.00
252-3-18990-1801	Other Cafeteria Income	0.00	0.00	0.00
252-3-18990-3000	Local Meal Income	94,894.00	94,894.00	0.00
252-3-24000-1000	State School Food Match	15,593.00	30,762.00	15,169.00
252-3-33010-1000	Federal School Food Services	774,411.00	774,411.00	0.00
	School Cafeteria Fund Revenue Totals	884,898.00	900,067.00	15,169.00
254-3-15010-0001	Interest Earned on Bank Deposits	15.00	15.00	0.00
254-3-41050-0250	Transfer from School Fund	70,992.00	91,368.00	20,376.00
	School Textbook Fund Revenue Totals	71,007.00	91,383.00	20,376.00
	Total Revenues Budget vs. DOE	11,974,407.00	12,143,998.00	169,591.00

➤ Final State Calculator reflects an increase in revenue of \$169,591.





*Office of the City Manager
Amanda C. Jarratt*

June 22, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Literary Loan Public Hearing and Resolution

Background Information

As you all are aware the City of Franklin was awarded \$2,000,000.00 in Literary Loan funds to pay for two roofing projects for Franklin City Public Schools. As a part of the acceptance and closing process a public hearing is required. Once the public hearing has been conducted City Council will consider the adoption of resolution of 2023-19. The project is scheduled to start in the next few weeks and be completed in advance of the fall semester.

Needed Action

Consider the public hearing for the receipt of the Literary Loan funds and consider the adoption of resolution 2023-19.

No. R-1

\$ _____

**UNITED STATES OF AMERICA
COMMONWEALTH OF VIRGINIA
CITY OF FRANKLIN, VIRGINIA**

GENERAL OBLIGATION SCHOOL BOND, SERIES 2023[A][B]

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATED DATE</u>	<u>ISSUE DATE</u>
2.00%	_____ 1, [2053]	_____ __, 2023	_____ __, 2023

REGISTERED HOLDER: VIRGINIA LITERARY LOAN FUND (the “Lender”)

PRINCIPAL AMOUNT: ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00)

THE CITY OF FRANKLIN, VIRGINIA, a political subdivision of the Commonwealth of Virginia (the “**City**”), for value received hereby promises to pay to the registered holder (named above), or assigns, on the Maturity Date (specified above), subject to prepayment or prior redemption as hereinafter provided, the Principal Sum (specified above) by wire transfer to the registered holder on the payment dates set forth below by the Treasurer of the City of Franklin, Virginia, (the “**Paying Agent**”), and to pay interest on said Principal Sum, from the date of authentication hereof until the payment of said Principal Sum by wire transfer to the registered holder on the payment dates set forth below, at the rate per annum (specified above) payable as follows:

Commencing on _____ 1, 20__ and on each _____ 1 [and _____ 1] thereafter to and including the Maturity Date (each an “**Interest Payment Date**”), interest shall be payable at the rate set forth above. Principal of this Bond shall be payable in annual installments in the amounts and on the dates set forth in Schedule A-1 attached hereto beginning _____ 1, 20__.

Principal of, premium, if any, and interest on, this Bond are payable in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

This Bond is issued under and pursuant to and in compliance with the Constitution and laws of the Commonwealth of Virginia, including Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended (the “**Code**”), the same being the Public Finance Act, and Chapter 10, Title 22.1 of the Code, the same being the Literary Fund Act, the provisions of Article VII, Section 10(a) of the Constitution of Virginia and resolutions duly adopted under the Public Finance Act and the Literary Fund Act, by the City Council of the City on January 10, 2023 (the “**City Resolution**”) and the Franklin City School Board on January 10, 2023 (the “**School Board Resolution**”).

This Bond shall bear interest from the date on which the Bond is authenticated. Interest on this Bond shall be computed on the basis of 30-day months and 360-day year.

This Bond is transferable only upon the registration books kept at the office of the Registrar by the registered holder hereof, or by his duly authorized attorney, upon surrender of this Bond (together with a written instrument of transfer, satisfactory in form to the Registrar, duly executed by the registered holder or its duly authorized attorney, which may be the form endorsed hereon) and subject to the limitations and upon payment of the charges, if any, as provided in the City Resolution, and thereupon as provided in the City Resolution a new Bond or Bonds, in the aggregate principal amount and in the authorized denominations and of the same series, interest rate and maturity as the Bond surrendered, shall be issued in exchange therefor. The City and the Registrar shall deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon and for all other purposes whatsoever.

This Bond is subject to optional redemption on any date, in whole or in part upon payment of a prepayment price equal to 100% of the outstanding principal amount of the Bond so prepaid or redeemed, plus interest accrued to the redemption date upon written notice to the holder of this Bond prior to the date fixed for redemption.

Literary Fund loans are general obligation debt of the issuer and thereby subject to the provision of state aid intercept under Section 15.2-2659 of the Code. All acts, conditions and things required or contemplated by the Constitution and laws of the Commonwealth of Virginia, including, but not limited to Sections 22.1-141 through 22.1-161 of the Code, to happen, exist or be performed precedent to and in the issuance of this Bond have happened, exist and have been performed in due time, form and manner as so required.

THIS BOND IS A GENERAL OBLIGATION OF THE CITY FOR THE PAYMENT OF WHICH THE CITY'S FULL FAITH AND CREDIT ARE IRREVOCABLY PLEDGED. THE CITY COUNCIL IS AUTHORIZED AND REQUIRED TO LEVY AND COLLECT ANNUALLY AT THE SAME TIME AND IN THE SAME MANNER AS OTHER TAXES OF THE CITY ARE ASSESSED, LEVIED AND COLLECTED, A TAX UPON ALL TAXABLE PROPERTY WITHIN THE CITY, OVER AND ABOVE ALL OTHER TAXES AUTHORIZED OR LIMITED BY LAW AND WITHOUT LIMITATION AS TO RATE OR AMOUNT, SUFFICIENT TO PAY WHEN DUE THE PRINCIPAL OF AND PREMIUM, IF ANY, AND INTEREST ON THE BOND, TO THE EXTENT OTHER FUNDS OF THE CITY ARE NOT LAWFULLY AVAILABLE AND APPROPRIATED FOR SUCH PURPOSE.

This Bond shall not be valid or obligatory for any purpose unless the certificate of authentication hereon has been duly executed by the Registrar and the date of authentication inserted hereon.

IN WITNESS WHEREOF, the City of Franklin, Virginia, by its City Council has caused this Note to be signed by the Mayor and attested by the City Clerk and the Franklin City School Board has caused this Bond to be signed by its Chairman and attested by the Clerk of the School

Board, each by their manual or facsimile signatures, and their seals to be impressed or imprinted hereon, and this Bond to be dated as set forth above.

(CITY SEAL)

Clerk, City Council of the City of Franklin,
Virginia

Mayor, City of Franklin, Virginia

(SCHOOL BOARD SEAL)

Clerk, Franklin City School Board

Chairman, Franklin City School Board

CERTIFICATE OF AUTHENTICATION

This Bond is the Bond described in the within-mentioned Resolution.

**REGISTRAR –TREASURER, CITY OF FRANKLIN,
VIRGINIA**

By: _____
Treasurer

DATE OF AUTHENTICATION:

_____, 2023

[FORM OF ASSIGNMENT]

For value received, the undersigned hereby sells, assigns, and transfers unto

Please insert social security number or other tax identification number of assignee:

[_____]

Name and address of assignee, including zip code: _____

_____ the within -
mentioned Bond and hereby irrevocably constitutes and appoints _____ attorney -
in-fact, to transfer the same on the registration books thereof maintained in the office of the within-
mentioned Registrar with the full power of substitution in the premises.

DATED: _____

NOTE: The signature to this assignment must correspond with the name of the registered holder that is written on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed

NOTICE: Signature(s) must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

Schedule A-1



**RESOLUTION #2023-19 OF THE CITY OF FRANKLIN CITY, VIRGINIA
APPROVING A LOAN FROM THE LITERARY FUND OF VIRGINIA FOR SCHOOL
ROOF RENOVATION PROJECTS**

WHEREAS, the City Council (**the “City Council”**) of the City of Franklin, Virginia (**the “City”**) has determined that there is an urgent need to make capital improvements to the City’s school facilities, specifically roof replacements and similar renovations at various school facilities for school purposes (**the “Project”**); and

WHEREAS, the Franklin City School Board (**the “School Board”**) and the City previously applied to the Virginia Board of Education through its Department of Education (**“VDOE”**) for the purpose of borrowing in a loan from the Virginia Literary Fund through the Virginia Literary Loan Program (**the “Literary Loan”**) of \$2,000,000 to be paid over not more than 30 years, and the interest rate thereon at not more than 2.00% paid annually and be treated as general obligation bonds of the City for the purpose of financing the Project for school purposes and such Literary Loan has been approved by VDOE; and

WHEREAS, the City Council has held a public hearing on this date on the issuance of the Bond (as defined below) and the approval of the Literary Loan;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA:

1. Authorization of the Bond and Documents. The City Council, after public hearing, hereby finds and determines that it is advisable and in the best interests of the City to enter into a Literary Loan by contracting a debt and issue and sell its general obligation bond or bonds in one or more series, including any temporary notes or bond required by VDOE during the Project construction period, in substantially the form attached hereto as **Exhibit A**, or such other form required by VDOE (**the “Bond”**) for the purpose of financing the Project and costs of issuing the Bond. The City Council hereby authorizes the Literary Loan and in connection therewith, the issuance and sale of the Bond in accordance with the terms established pursuant to this Resolution.

2. Details of the Bond. The City Council hereby approves (a) the maximum aggregate principal amount of the Bond of \$2,000,000 (expected to consist of a series 2023A bond and a series 2023B each in the aggregate principal amount of \$1,000,000) with a fixed interest rate not to exceed 2.00% and for an amortization of not more than 30 years from the date of the permanent Bond or Bonds, subject to other terms as set forth therein with such changes, including but not limited to, changes in the amounts, dates, amortization, payment dates and redemption premiums or prepayment penalties and rates as may be approved by the officer executing it whose signature shall be conclusive evidence of his approval of the same.

3. **Pledge of Full Faith and Credit.** The Bond shall be issued under the provisions of Article VII, Section 10(a) of the Constitution of Virginia. The Bond will be secured by the full faith and credit of the City. For the prompt payment of the principal of, premium, if any, and interest on the Bond as the same shall become due, the full faith and credit of the City are hereby irrevocably pledged. Pursuant to Virginia Code Section 15.2-2624 and as provided hereafter, there shall be levied and collected an annual tax upon all taxable property in the City subject to local taxation sufficient to provide for the payment of the principal of, premium, if any, and interest on the Bond as the same shall become due, which tax shall be without limitation as to rate or amount and shall be in addition to all other taxes authorized to be levied in the City to the extent other funds of the City are not lawfully available and appropriated for such purpose.

4. **Other Actions.** All other actions of officers of the City taken heretofore or hereafter conforming with the purposes and intent of this Resolution and in furtherance of entering into the Literary Loan, the issuance and sale of the Bond and the financing of the Project are approved, ratified and confirmed. The officers and representatives of the City are authorized and directed to execute and deliver all documents, agreements, undertakings, certificates and other instruments and to take all such further action as may be considered necessary or desirable in connection with the issuance, sale and delivery of the Bond and the financing of the Project, including without limitation entering into a loan or financing agreement, if necessary, execution of any appropriate documents confirming the City's acceptance of the proposal from VDOE, execution and delivery of IRS Form 8038-G as determined necessary by bond counsel and execution and delivery of any requisitions or other documentation of costs related to the Project and conversion of the Literary Loan from a temporary note to a permanent loan.

5. **Bond Counsel and Financial Advisor.** The City Council hereby confirms the appointment of Sands Anderson PC to serve as Bond Counsel to the City and Davenport & Company, LLC as Financial Advisor to the City in connection with the issuance of the Bond.

6. **Limitation of Liability of Officials of the City.** No covenant, condition, agreement or obligation contained herein shall be deemed to be a covenant, condition, agreement or obligation of any officer, employee or agent of the City in his or her individual capacity, and no officer of the City executing the Bond shall be liable personally on the Bond or be subject to any personal liability or accountability by reason of the issuance thereof.

7. **Arbitrage Covenants.** The City covenants that it shall not take or omit to take any action the taking or omission of which will cause the Bond to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, and regulations issued pursuant thereto (the "Code"), or otherwise cause interest on the Bond to be includable in the gross income for Federal income tax purposes of the registered owner thereof under existing law. Without limiting the generality of the foregoing, the City shall comply with any provision of the Tax Compliance Agreement (as defined below) that may require the City at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds of the Bond, unless the City receives an opinion of nationally recognized bond counsel that such compliance is not required to prevent interest on the Bond from being included in the gross income for federal income tax purposes of the registered owners thereof under existing law. The City shall pay any such required rebate from legally available funds.

8. **Tax Compliance Agreement.** Such officers of the City as may be requested by the City's bond counsel are authorized and directed to execute and deliver a nonarbitrage certificate and tax compliance agreement in relation to the Bond (**the “Tax Compliance Agreement”**) in the form approved by the Mayor or Vice Mayor of the City or the City Manager, or any of them, in collaboration with the City's bond counsel, with such completions, omissions, insertions and changes as may be approved by the officers of the City executing such Tax Compliance Agreement, whose approval shall be evidenced conclusively by the execution and delivery thereof.

9. **Private Activity Bond Covenant.** The City covenants that it shall not permit the proceeds of the Bond or the property financed thereby to be used in any manner that would result in (a) 5% or more of such proceeds or the facilities financed with such proceeds being used in a trade or business carried on by any person other than a governmental unit, as provided in Section 141(b) of the Code, (b) 5% or more of such proceeds or the facilities financed with such proceeds being used with respect to any output facility (other than a facility for the furnishing of water), within the meaning of Section 141(b)(4) of the Code, or (c) 5% or more of such proceeds being used directly or indirectly to make or finance loans to any persons other than a governmental unit, as provided in Section 141(c) of the Code; provided, however, that if the City receives an opinion of nationally recognized bond counsel that any such covenants need not be complied with to prevent the interest on the Bond from being includable in the gross income for federal income tax purposes of the registered owners thereof under existing law, the City need not comply with such covenants.

10. **Filing of Resolution.** The Clerk or any Deputy Clerk of the City Council or other agent or employee of the City, is hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County of Southampton, Virginia.

11. **Repeal of Conflicting Actions.** All resolutions or parts thereof in conflict herewith are repealed.

12. **Effective Date.** This Resolution and the provisions contained herein shall become effective immediately upon adoption.

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Clerk of the City Council of the City of Franklin, Virginia hereby certifies that the Resolution set forth above was adopted during an open meeting on June __, 2023, by the City Council with the following votes:

Aye:

Absent:

Nay:

Abstentions:

Signed this ___ day of _____, 2023.

By: _____
Clerk, City Council



Office of the City Manager
Amanda C. Jarratt

June 22, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: City Manager's Report

General Updates

- Staff continues to work on the various capital projects approved by City Council.
 - The staff committee for the Armory Project consists of Chad Edwards, Sammara Green, and Lin Darden. Carlee Gurskiy will also be involved. Camp Community College and other community partners will offer feedback throughout the design process. Staff has now participated in three webinars with HUD about our grant award. Kimley Horne has been hired to navigate the HUD Grant process and will give an update at an upcoming meeting.
 - The staff committee for the courthouse renovation project will consist of Chief Steve Patterson, Chad Edwards, and Lin Darden. The judges, Clerk of Court, and Sherriff's Department in addition to other stakeholders will be consulted throughout the design process. A meeting with the judges is scheduled for June 30th.
 - The staff committee met regarding Riverwalk Park.
 - The kayak design is underway. Survey is complete for the kayak launch additional area. We will incorporate this into the site plans.
 - Kayak launch design underway.
 - Flood study (no-rise study) underway. Not all bridge crossings requested from City are available. Awaiting completion of kayak launch to update.
 - At the moment we're currently awaiting the final site plan and kayak launch design before we can move forward with the Joint Permit Application for the VMRC and Corps permits. Once we have the final design in hand, we can prepare the required impacts mapping and update details relating to the VMRC component of the application. It should take us around 2 weeks to finalize the application after the plans are received.
- Staff continues to work with DHCD and Summit Engineering on the Laurel Street CDBG Grant. Client intake and income verifications have begun and contracts are about to be issued.
- Staff continues to meet with regional partners to discuss next steps on the regional radio system as well as violence and crime prevention.
- Staff continues to work with Court Services and our other locality partners for both short and long term solutions to the juvenile detention situation.
- The Literary Loan process continues with Franklin City Public Schools. A new contractor has been selected to assist the schools. The project estimates originally provided are not accurate and the project is estimated to cost an additional \$3M. We are working with the school system to phase the project and Davenport to

develop a plan of finance. The Literary Loan was approved and we are working with our partners to complete the process.

- The City of Franklin staff is continuing to see an influx of residential home construction. The lead time for transformers ranges from 18-24 months. We are in need of 40 additional transformers to provide electricity to Wyndham Crossing. A budget amendment will be on the July 10th agenda.
- City Council held a retreat on March 2nd. The following topics were discussed and will be worked on by staff:
 - Food Trucks
 - A draft of updated regulations is being drafted by staff for review by the Planning Commission and Franklin City Council.
 - Increased Code Enforcement
 - Staff is working on a demolition plan for the posted unsafe structures. We are putting a plan in place to prepare for high grass season. We are working with legal to draft updated ordinances for parking and vehicles.
 - Communication with Franklin City Public Schools
 - We held a joint meeting with Franklin City Public Schools on March 30th. Additional meetings are being scheduled to maintain communication.
 - Increased focus and investment in Public Safety
 - Additional positions are included in the FY 24 budget. The updated radio system project is moving to Phase 2.
 - Historic District
 - Staff is reviewing the ordinance that is in place and providing a list of the individuals that need to be appointed. Staff is waiting on appointments from Franklin City Council.
 - Youth
 - Working on updated youth programming and additional partnerships.
 - The Virginia Foundation of Healthy Youth awarded the City of Franklin a grant to replace the antiquated equipment at the College Drive Park. The park will be built by City Employees on July 10th. There was no local match.
 - Special Tax Districts
 - Under discussion and research ongoing.
 - Camp Community College Partnerships
 - Under discussion.
 - Improved Communication with the Public through various means
 - A review of the PEG Channel and necessary equipment purchases are underway. Staff is working to update City Clips. Staff is researching other best practices. An Instagram page has been created.

Upcoming Community Events

- Every Wednesday Franklin Cruise In
- June 28th - Independence Day Celebration
- July 20th - Third Thursday Concert Series
- October 3rd - National Night Out
- October 21st - Trick or Trot 5k Run
- December 1st - Holiday Parade
- December 2nd - Elf Parade & Holiday Market

DELINQUENT MEALS & LODGING TAX REPORT AS OF JUNE 20, 2023

FOR APRIL 2023

(DUE MAY 20, 2023)

MEALS TAX

BUSINESS NAME:	MONTH DELINQUENT:	TOTAL MONTHS
	ALL	
	MEALS TAX ACCOUNTS ARE	
	CURRENT (FILING)	

LODGING TAX

BUSINESS NAME:	MONTH DELINQUENT:	TOTAL MONTHS

ALL LODGING TAX RETURNS ARE CURRENT

CITY OF FRANKLIN



SATURDAY, OCTOBER 21

\$30/5K
\$15/DASH

7:00 AM - Check-In

8:00 AM - 5k Race

9:00 AM - Pumpkin Dash

Downtown Franklin, Virginia

Costume Contest ~ Post-Race Event ~ Sponsorships Available



For more details or to register online, visit
www.franklintrickortrot5k.org

